

Seminole County Public Schools

The mission of the Seminole County Public Schools is to ensure that all students acquire the knowledge, skills, and attitudes to be productive citizens.



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Crystal Lake Elementary

School Improvement Plan 2017-2018

Purpose and Outline of the SIP

The SIP is intended to be the primary artifact used by every school with stakeholders to review data, set goals, create an action plan and monitor progress. A corollary at the district level is the District Improvement and Assistance Plan (DIAP), designed to help district leadership make the necessary connections between school and district goals in order to align resources. The Florida Department of Education encourages schools to use the SIP as a “living document” by continually updating, refining and using the plan to guide their work throughout the year.

Supportive Environment

1. Provide the school’s mission statement

The Crystal Lake Elementary community will uphold an enthusiastic, collaborative learning environment where all teachers and students are dedicated and motivated to learn and succeed to their fullest potential.

2. Provide the school’s vision statement

Crystal Lake Elementary is where every student will flourish as a responsible citizen in our global community. It is about every student every day.

3. Describe how the school works at building positive relationships with families to increase involvement, including efforts to communicate the school's mission and vision, and keep parents informed of their child's progress.

Teachers and administrators use multiple strategies to contact families, including but not limited to, (1) contacting families prior to the start of school to welcome the students to the new school year, (2) inviting families to curriculum nights and open house meetings to meet teachers and school staff and to learn about the curriculum, (3) providing access to school grades, progress monitoring data and other relevant achievement information through the SCPS Skyward Family Access Portal, (4) ensuring students show evidence of “owning their data” and scheduling student led conferences as applicable, (5) inviting families to participate in SAC and PTA Boards, (6) inviting families to attend PTA meetings and participate in school related events, (7) using multiple genres of social networking, as well as sending electronic/paper-based newsletters to families on a regular basis, (8) advertising events on school marquee, (9) and numerous other out-reach strategies developed by school staff.

4. Describe how the school ensures the social-emotional needs of all students are being met, which may include providing counseling, mentoring and other pupil services.

Crystal Lake Elementary School is focused on ensuring the emotional-social needs of our students are met. We provide character development activities through our class council meetings and our squad meetings. Our administration, guidance counselor, ASD teacher and VE teachers provide support to the students and teachers by sharing information, strategies and collaborating as to

what is best for our students. Our goal is to build relationships and create a safe environment where our students can thrive every day.

Student Transition and Readiness

College and Career Readiness

5. Describe the strategies the school uses to advance college and career awareness, which may include establishing partnerships with business, industry or community organizations

Crystal Lake Elementary provides students the opportunity to learn and prepare for their future in both college and careers. All K-5 classrooms teach coding instruction to students. The lessons help Crystal Lake Elementary students develop the higher level thinking skills required for STEAM (Science, Technology, Engineering, Arts and Mathematics) careers. Every November Crystal Lake hosts Teach-In where individual professionals and company representatives expose students to information on careers and the requirements needed to work in these professions. Annually a district representative presents to our students the middle school magnet programs available. These programs focus on advanced educational paths and careers. Advance math courses are offered in grade 4-5.

6. Identify the career and technical education programs available to students.

Crystal Lake Elementary provides fourth and fifth grade students that are ready academically, advanced math courses. All students participate in coding lessons that promotes information and digital literacy, collaboration, perseverance and higher level thinking skills. Crystal Lake Elementary hosts after school clubs that focus on the STEAM careers. The clubs are SECME (Science, Engineering, Communications and Mathematics Enrichment), Art Club and Robotics.

Elementary Essential Instructional Priorities

Essential Instructional Priority #1: Quality Instruction

- A. Ensure Rigorous Instruction – lessons aligned to Florida Standards; Webb’s/Marzano; (Ambitious Instruction)**
- B. Monitor with Feedback ongoing feedback loop between teachers and students, focus on learning rather than teaching (Supportive Environment)**
- C. Cultivate Purposeful PLC’s – (Collaborative Teachers)**

All SCPS schools serving K-8 students have an Early Warning system in place that is in compliance with s. 1001.42(18)(b), F.S.; SCPS academic intervention/support programs and/or dropout prevention programs reflected per s. 1003.53(2)(b), F.S.

Indicators	Target
ELA Achievement	75%
ELA Learning Gains	70%
ELA Learning Gains of the Low 25%	55%

Indicators	Target
Math Achievement	80%
Math Learning Gains	74%
Math Learning Gains of the Low 25%	50%

Indicators	Target
Science	75%
5E Ambitious Instruction	Very Strong
5E Collaborative Teachers	Neutral

Action Plan

Strategy/Action Items	Person(s) Responsible	Deliverable Due Date	PD (Y/N)	Status Update Date (baseline, mid-year, end of year, etc.)	Deliverable or Evidence of Completion
Student Owned Progress Monitoring – Each student maintains a data notebook in grades K-5. The data notebooks are reviewed and updated regularly.	Principal-Kristy Marshall Assistant Principal- Jeff Fose Classroom Teachers	May 2018	N	Mid and End of the Year	Walk-throughs Parents Conferences
Monitor the Lowest 30%- The lowest 30% is monitored regularly through the Leadership Team, MTSS and grades 3-5 team data meetings.	Principal-Kristy Marshall Assistant Principal- Jeff Fose Instructional Coach- Vanessa Battreal Grade 3-5 Teachers	May 2018	N	Every 3-4 Weeks i-Ready Diagnostics in January and May	Data Room Board End of the Year i-Ready Growth Reports
Advanced Opportunities Support and Monitoring – Students are offered the opportunity to participate in talent development, French, PRIMES classes, clubs and Blended Learning.	Principal- Kristy Marshall Assistant Principal- Jeff Fose Gifted Teacher-Mariam Alston Guidance Counselor- Nicole Farley	May 2018	N	i-Ready Diagnostics in January and May	End of the Year i-Ready Growth Reports Advanced Opportunities Student Data Sheets

Teachers participate in weekly PLCs. Tuesdays are scheduled for ELA/SS and Thursdays are scheduled for Math/Science. Data Meetings occur every 3-4 weeks. PLCs focus on standards based instruction and assessments.	Principal-Kristy Marshall Assistant Principal- Jeff Fose Instructional Coach- Vanessa Battreal Teachers	May 2018	N	Ongoing monitoring	Collaborative PLC Cycle Planning Sheets i-Ready Diagnostics and Unit Assessments
Schedule collaborative walkthroughs with teachers focused on essential teaching practices (i.e. cooperative learning, blended learning).	Principal-Kristy Marshall Assistant Principal- Jeff Fose Instructional Coach- Vanessa Battreal	November, February, April	N	May 2018	Walk-through Reflection Logs 5 Essential Survey
Implement school-wide intervention for ELA and Math.	Principal-Kristy Marshall Assistant Principal- Jeff Fose Instructional Coach- Vanessa Battreal	Monthly	N	May 2018	ELA Intervention Data Sheets Math Meeting Summary Forms i-Ready Diagnostics

Essential Instructional Priority #2: Conditions for Learning

Build Positive Relationships and Culture (Supportive Environment)

Indicators	Target
5E Supportive Environment	Very Strong
5E_SE_Safety	Strong
5E_SE_Academic Personalism	Very Strong
5E_SE_Student-Teacher Trust	Very Strong
Choose an item.	

Indicators	Target
Choose an item.	
Choose an item.	
Choose an item.	
Choose an item.	
Choose an item.	

Indicators	Target
Choose an item.	
Choose an item.	
Choose an item.	
Choose an item.	
Choose an item.	

Action Plan

Strategy/Action Items	Person(s) Responsible	Deliverable Due Date	PD (Y/N)	Status Update Date (baseline, mid-year, end of year, etc.)	Deliverable or Evidence of Completion
Conduct monthly Class Council meetings and Squad meetings to promote PBS and character education.	Principal- Kristy Marshall Assistant Principal- Jeff Fose Guidance Counselor- Nicole Farley	Monthly	N	Mid and End of the Year	5 Essential Survey Data Discipline Referrals/Behavior Alerts
Schedule parent Involvement activities throughout the year, which will include STEM Night, Literacy Night, Tech Night, ASL, Chorus and Drama Performances.	Principal- Kristy Marshall Assistant Principal- Jeff Fose SAM-Amy More PTA Teachers	Ongoing	N	End of the Year	5 Essential Data Parent Survey
Conduct Monthly Squads Rallies to include character education, student of the month, celebrating student success and behavior.	Principal- Kristy Marshall Assistant Principal- Jeff Fose SAM-Amy More Guidance Counselor- Nicole Farley	Monthly	N	End of Year	5 Essential Survey Discipline Data
Provide Positive Behavior Support assemblies to explain school and classroom expectations.	Principal- Kristy Marshall Assistant Principal- Jeff Fose SAM-Amy More Guidance Counselor- Nicole Farley	August, January	N	End of Year	5 Essential Survey Discipline Data

Essential Instructional Priority #3: Skills for Future Ready Graduates

Develop Growth Mindset

Indicators	Target
Student Growth Mindset Survey	Strong
5E Collaborative Teachers	Neutral
5E Ambitious Instruction	Very Strong

Indicators	Target

Indicators	Target

Action Plan

Strategy/Action Items	Person(s) Responsible	Deliverable Due Date	PD (Y/N)	Status Update Date (baseline, mid-year, end of year, etc.)	Deliverable or Evidence of Completion
Conduct a book study on Growth Mindset.	Assistant Principal- Jeff Fose	May 2018	Y	End of the Year	Learning Logs
Provide information for teachers on Growth Mindset in the newsletter and provide information on the morning news for students.	Assistant Principal- Jeff Fose	Ongoing	N	End of the Year	5 Essential Survey
Implement personalized blended learning based on data acquired from student centered adaptive programs.	Principal- Kristy Marshall Assistant Principal- Jeff Fose ETF-Alyssa Pinti	Ongoing	Y	End of the Year	5 Essential Survey Classroom Walkthrough
Conduct monthly Class Council meetings and Squad meetings to promote Growth Mindset.	Assistant Principal- Jeff Fose SAM-Amy More Guidance Counselor- Nicole Farley	Monthly	N	End of the Year	5 Essential Survey
Utilize reflective journals to demonstrate student learning.	Principal-Kristy Marshall Assistant Principal- Jeff Fose Instructional Coach- Vanessa Battreal	Daily	N	Mid and End of the Year	5 Essential Survey Classroom Walkthrough
Provide PLCs that focus on incorporating cooperative learning strategies in all content area lessons.	Principal-Kristy Marshall Assistant Principal- Jeff Fose Instructional Coach- Vanessa Battreal	Ongoing	Y	End of the Year	End of the Year i-Ready Growth Reports

PROFESSIONAL DEVELOPMENT PLAN

PD Activity	SIP Priority #	Date or Schedule	Instructional/Other Needs Addressed	PD Participants (e.g. PLC, subject, grade level, or school-wide)	Person(s) Responsible
SIP Committee Meetings	1	October 25, January 31, March 28		School-wide	Administration/Instructional Coach/Committee Chairs/Teachers
Book Study on Growth Mindset	3	November - April		Select Staff Members	Assistant Principal- Jeff Fose
District Wide Extended PDs	1	October 3, November 1, February 1, April 4		School-wide	Principal- Kristy Marshall Assistant Principal- Jeff Fose
Collaborative Walkthroughs with Teachers	1	November, February, April		School-wide	Principal-Kristy Marshall Assistant Principal- Jeff Fose Instructional Coach- Vanessa Battreal
Student Centered Cooperative Math Instruction I and II	1, 2	November 29, January 31		School-wide	Instructional Coach- Vanessa Battreal
Support Services for Students with Special Needs	1, 2, 3	December 6		School-wide	Guidance Counselor- Nicole Farley ESE Team
Instructional Map	1, 2, 3	Monthly		Beginning Teachers with less than 3 years, Teachers New to Seminole County	Principal-Kristy Marshall Assistant Principal- Jeff Fose Instructional Coach- Vanessa Battreal
"Let's Get Blended" – Blended Learning	1, 2, 3	January 17		School-wide	ETF- Alyssa Pinti
"Appy" Hour Technology Updates with Teachers	1	Monthly, 3 rd Thursday		Select Staff members	ETF- Alyssa Pinti
Mentor Meetings	1, 2, 3	Monthly		New Teachers	Instructional Coach- Vanessa Battreal